



Nicosia District Local Government Organization

APPLICATION FOR AUTHORISATION
CONSTRUCTION OR
RECONSTRUCTION OR
ALTERATIONS,
ADDITIONS OR REPAIRS TO THE
PRIVATE BUILDING SEWER

For official use only:

File no.:
Application no:
Contract No.:
Area:
Connection Street:
Connection No: Connection Fee :

Details of the Applicant(s)/Owner(s):

Full name / Company name / Management Committee:
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Mailing address: Phone:
Fax: e-mail:

Premises information:

Street and number of the premises:
Street connection of the premises: Premises No:
..... Parcel Plan: Section: Community:
..... Municipality:

The application concerns: Construction Reconstruction Alterations Additions
 Repairs Private Sewer Construction whose work has been completed
 is in progress has not begun

Type of premises:

Water supply account(s)/meter number(s):

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Name of Applicant(s)

Signature of Applicant(s)

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(In case of a company or a management committee, the application must be stamped & a certificate of incorporation of the company/signatory must be provided)

Date:

For official use only:

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Documents and plans required for issuing a licence

1. Application form completed and signed by the owner(s) co-owners of the premises, or the occupier of the premises, as specified in the occupancy agreement.
In case of a company or management committee, the application must be stamped & a certificate of incorporation of the company/signatory must be provided.
2. An updated* copy of the certificate of registration of the premises (title deed) or the contract specifying the owner of the premises.
3. Two updated* copies of land plans showing the parcel.
4. A copy of the water supply bill(s) of the premises.
5. Two sets of drawings of all necessary floor plans of the premises, to the full satisfaction of the Organization, including:
 - (a) the layout of manholes for visitation or inspection; (b) pipelines,
 - (c) the pumping station (if applicable);
 - (d) the grease skimmer (if applicable).
6. If a pump station has been indicated, the following must be submitted: (a) the specifications of the pump to be used, (b) in the case of an apartment block, a second standby pump.
7. The licence fee and connection fee for the premises to which the application relates.

*** The date of issue of the certificate of registration of the property and the land plan, which will be submitted together with the application, must be recent in relation to the time of submission and both the certificate of registration and the land plan must contain all the details of the plans applicable at the time of submission of the application to the Department of Lands and Surveys.**

Note :

If the premises for which the application for a private sewer is submitted is used as a restaurant, or tavern, or fast food restaurant, or grill, or bakery, or pastry shop, or petroleum products sales station, or the use is such that it involves the preparation and sale of food, it is necessary to indicate a grease skimmer on the submitted plans.